

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN  
RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF  
SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of  
Children in Schools** developed by NCPCR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all  
supporting documents and certificate in original)

**GENERAL INFORMATION**

1	<b>Name of the School:</b> (Name should be exactly as per NOC and recognition certificate)	<b>ST. CARMEL SCHOOL, VILLAGE KATLI, BOAT CLUB ROAD, ROPAR, PUNJAB</b>
2	<b>Address of the School:</b>	<b>ST. CARMEL SCHOOL, VILLAGE KATLI, BOAT CLUB ROAD, ROPAR, PUNJAB</b>
3	<b>U-DISE code allotted to the school:</b>	<b>03070710504</b>
4	Name and address of the Trust/ Society/ Company (under section-8) running the school	<b>SRI GURU GORAKH NATH CHARITABLE EDUCATIONAL SOCIETY, KATLI, ROPAR, PUNJAB- 140001</b>
5	Is the Trust / Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	<b>YES</b>
6	Proposed affiliation with CBSE for:	<b>SENIOR SECONDARY</b>
7	Location of school	<b>Outside the Municipal Limit of any town / City</b>
8	Is the School already affiliated to any board for Class –X or XII examinations?	<b>CBSE</b>
9	Standard / level class up to which the school is running:	<b>Nursery to XII</b>

(Signature of Principal)

**Principal,**

**St. Carmel School,**

**V. Katli, Ropar (Ph.)**

District Education Officer (SO)  
Rupnagar,

**INFORMATION REGARDING NOC AND RECONGNITION CERTIFICATE**

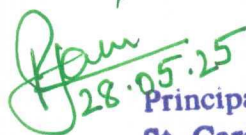
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	YES
11	Number of NOC and date of issue:	11/41/2005-2 Ed. 3/13937 DATE:30.06.2005
12	Has the school obtained Recognition Certificated from the State Government from class-1 to 8 <sup>th</sup> ?	YES
13	Number of Recognition Certificate from class 1- 8 <sup>th</sup> and date of issue:	SSA/RTE/REC/2016/231 DATE:11.07.2016


**INFORMATION REGARDING LAND DETAILS AND OWNERSHIP**

14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
15	Are both the School and the Play Ground situated in a single compound bounded by a single contiguous Boundary Wall on all sides?	YES
16	Total area(in square meters) in respect of 14 and 15 above on which the school is situated :	11735 Sq. Mtrs.
17	The land is in the possession on the school / Trust / Society / Company legally by way of:	SRI GURU GORAKH NATH CHARITABLE EDUCATIONAL SOCIETY, KATLI, ROPAR, PUNJAB- 140001
18	Name of the Owner / Lessee of the land in respect of point -16 above:	Mrs. Madhuri Saini
19	In case the land is in the possession of the Society/ School by way of lease as per State Government norms, the period of the lease:	30 Years
20	Is any public road, canal or thorough-fare, HT line etc. Passing through the land in respect of point-16 above?	NO

**INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS**

21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
21(a)	If yes the date of last inspection:	20.03.2025
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
22(a)	If yes the date of last inspection:	20.01.2025
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
23(a)	If yes the date of last inspection:	25.04.2025

  
 28.05.25  
 Principal,  
 St. Carmel School,  
 V. Katli, Ropar (Pb.)  
 (Signature of Principal)

  
 District Education Officer (SE)  
 Rupnagar  
 (Signature of D.E.O.)



24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriated Government?	YES
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES

## PART-B

(This part is to be filled up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. G-1/AFFILIATION-2025/131964 Date of Issuance 29/05/2025

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	Yes
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirement also as per details given in Appendix-A along with pointnos.1-26)	Yes
3	Recommended for Middle Class Syllabus / <del>Secondary</del> / Senior Secondary to CBSE? <input checked="" type="checkbox"/>	Senior Secondary

*[Signature]*  
District Education Officer (SE)  
Rupnagar. *[Stamp]* Signature  
(Name and Stamp of Issuing D.E.O.)

DISTRICT EDUCATION OFFICER/ NAME OF DISTRICT

*[Signature]*  
(Signature of Principal)


St. Carmel School,  
V. Katli, Ropar (Pb)

*[Signature]*  
District Education Officer (SE)  
Rupnagar (Signature of D.E.O.)

**PART-C**

**DISTRICT EDUCATION OFFICER SHALL PUT A TICK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA**

Name and Address of the School:		Total Land area in lawful possession of School:	
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Any Where in India	Minimum 6000 Square Meters	✓
2	In Municipal limits of cities with a population exceeding 15 Lakhs	Minimum 4000 Square Meters	X
3	In hilly areas prescribed by the Planning Commission ( NITI Aayog).	Minimum 4000 Square Meters	X
4	In Municipal Limits of the State Capital Cities	Minimum 4000 Square Meters	X
5	In the North Eastern States	Minimum 4000 Square Meters	X
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	X
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	X
8	In the Municipal Limits of Panchkula and Mohali / SAS Nagar	Minimum 4000 Square Meters	X
9	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune) or on the Hill Stations.(For Secondary Level)	Minimum 2000 Square Meters	X
10	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune) or on the Hill Stations.(For Senior Secondary Level)	Minimum 3000 Square Meters	X
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh Or the state of Sikkim Or the Islands.(For Secondary Level)	Minimum 1600 Square Meters	X
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai or the state of Sikkim or the Islands.( For Senior Secondary Level)	Minimum 2400 Square Meters	X

  
 28.05.25  
 Principal,  
 St. Carmel School,  
 V. Katli, Ropar (Pb.)

Signature of Principal

District Education Officer (S.E.)  
 Ropar  
 District Education Officer/ NAME OF DISTRICT

(Signature of D.E.O.)



## Certificate Regarding Salary of School Staff

Dispatched No: G-1/AFFILIATION-2025/151964.

Date: 29/05/2025

It is to certify that the St. Carmel School, Village Katli, Boat Club Road, Ropar, Punjab run by Sri Guru Gorakh Nath Charitable Educational Society Village Katli, P.O. Ropar, Tehsil & District Rupnagar, Punjab is recognised by the state Government.

Further, the school is paying to its staff pay scaled, DA, HRA and other allowances as admissible and at par with state Government norms (or similar category of employees) through Bank transfer. Also, School has provided various employee benefits like ESI, EPF etc its staff Members.

  
Signature and Stamp

District Education Officer  
Rupnagar.